



# MANRESA SCHOOL

*Hijas de Jesus*

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## Online Application/Admission of New Students

### ***For new applicants:***

1. Parents/Guardians of applicants can use the online application form by accessing the given link.
2. They fill out the given form by providing:
  - a. Personal information;
  - b. Parents/Guardians' Contact Number and email; and
  - c. Documentary Requirements (Filled-out Application Form, Birth Certificate, Baptismal Certificate, etc.).
3. All applications will be considered for admission ***(with certain conditions in place)***.
4. They will be notified of the status of their application within 2-3 days. Those who will be accepted will be given access to the enrollment link.

### ***For those with pending applications:***

1. All pending applications will be considered for admission ***(with certain conditions in place)***.
2. A text notification will be sent to the parents of student-applicants.
3. Parents/Guardians of applicants can use the online application form by accessing this enrollment link.

### ***For those who were already given CONFIRMATION SLIP:***

1. A text notification will be sent to the parents of student-applicants who were able to finish the regular admission process.
2. The text notification will provide instructions on how to access the online enrollment for new students.
3. Parents/guardians will have the option to go through the onsite enrollment or the online enrollment.
4. Onsite and online enrollment for new students will follow the same process with that of the old students.