



PAASCU Accredited

## MANRESA SCHOOL

*Hijas de Jesus*  
Candida Maria St., BF Homes,  
Parañaque City 1700  
Tel. No. 8842-99-18

October 30, 2020

Dear Parents and Guardians,

### **Greetings of Peace!**

The procedures adapted by Manresa School for parents' monitoring of learners in the context of Online Distance Learning provide standards among the members of the educative community which are intended to guarantee the conduct of learning that is holistic, respectful to individual differences, and fosters positive relationship with one another. This is a follow-up of the letter that the school issued to you last September 23, 2020. You may check this link: <http://bit.ly/MS-ODL-Guidelines> to be refreshed.

In keeping with the commitment to achieve the aforementioned ends, the institution recognizes the need to further specify provisions appertaining to the physical and virtual learning environments of the learners, for the purpose of creating a setting that is conducive to the academic undertakings of the learners and contributes to their character formation.

In line with this, the school asks for your continued collaboration in the observance of the following supplemental guidelines relating to the physical and virtual learning environments of the learners:

### **Provisions for Physical Learning Environment**

1. The physical set-up of the learning space is essential to create a learning atmosphere within the confines of the house. To this end, a well-lighted location is an important fixture to aid the learners in the conduct of their online academic activities, both in synchronous and asynchronous sessions. Further, this facilitates the monitoring of the learners by their respective teachers.
2. Maintaining the focus of the learners is an important element in the achievement of the daily learning objectives within a class; hence, it is essential that the learning area be kept free from any noise or sources of distractions.

### **Provisions for Virtual Learning Environment**

1. The physical set-up of the learning space is captured during the online class, in effect, becomes part of the virtual learning environment of a class. Considering that the environment, may it be physical or virtual, affects the learners, it is expected that the physical learning space be kept free from any visuals or backgrounds that may distract other learners who are in the receiving end of the virtual learning environment.
2. Similar to the previously presented idea, the actions and appearance of people within a physical learning space are captured within an online class and become part of the virtual learning environment which in a way, affects the other learners – situate the camera in such a way that the prime focus on screen is the learner. In view of this, in instances in which parents or guardians accompany the younger learners or simply move about/around the learning space, particularly during synchronous session, it is expected that the companions must be properly and decently dressed and they observe the accepted norms when talking/conversing within the learning environment. This is not only appropriate but also contributes to the character formation of the learners and of the whole class.

Through the continued collaboration of the members of the educative community to these aforementioned guidelines appertaining to the physical and virtual learning environments in the context of Online Distance Learning, it is expected to create a learning environment that is conducive to the holistic growth of the learners.

We look forward in creating more collaborative opportunities with your, our dear parents and guardians.

Thank you and God bless.

Approved by:

  
**Mr. Eleazar D. Solas**  
Principal

  
**Sr. Nelida A. Peñaflorida, F.I.**  
Legal Representative