



MANRESA SCHOOL

Hijas de Jesus
Candida Maria St., BF Homes
Paranaque City
Tel No. 88429918

PAASCU ACCREDITED

November 21, 2020

Dear Grade 7 Parents,

Greetings of peace and hope!

Private Education Assistance Committee (PEAC) allocated Manresa School fifty (50) slots for **Educational Service Contracting (ESC)** grant, which will entitle qualified grantees tuition subsidy from PEAC. In this regard, we invite Grade 7 parents to apply for this grant by accomplishing the application form attached herewith. Please send the application form and the other requirements to registrar@manresaschool.edu.ph on or before **November 25, 2020**. Due to limited slots, the school will prioritize qualified applicants in a “**first come, first served**” basis.

Thank you.

-Manresa School Administration

EDUCATION SERVICE CONTRACTING (ESC)

Educational Service Contracting (ESC) is a partnership program by the Department of Education (DepEd) aimed at decongesting overcrowded public junior high schools. In ESC, the excess capacities of certified private junior high schools are “contracted” through slot allocations for students who would otherwise have gone to public schools. The slots come with subsidies called ESC grants, and program beneficiaries are called ESC grantees or, for the purposes of these guidelines, simply grantees.

Manresa School is an PEAC-ESC certified school after meeting the requirements set by Private Education Assistance Committee (PEAC). For this school year 2020-2021, PEAC allocated fifty (50) grants for Manresa School which can be availed by Grade 7 students, provided that they met the qualifications and submitted the necessary requirements.

Please visit the PEAC website <https://peac.org.ph/educational-service-contracting-esc/> for more details.

EDUCATION SERVICE CONTRACTING (ESC) GRANT APPLICATION AND APPROVAL PROCEDURES

1. ESC is for Grade 7 students only. Interested applicants must accomplish the Application Form for Education Service Contracting (ESC). See attached application form.
2. Prepare the following requirements:
 - a. Photocopy of student’s PSA Birth Certificate
 - b. Student’s 2x2 ID photo (2 pcs)
 - c. Student’s copy of Grade 6 Report Card (SY 2019-2020)
 - d. Photocopy of parents’ Latest Income Tax Return (ITR) or Certificate of No Income
(If items a, b, and c were submitted already during the enrolment, there is no need to submit them again.)
3. Submit the accomplished application form and other requirements on or before **November 25, 2020** to registrar@manresaschool.edu.ph. Please make it sure that submitted materials are very clear and readable.
4. For a **transferee who is an ESC grantee** in his/her previous school, the ESC grantee must present a certification letter reflecting his/her previous school’s ESC ID, along with his/her Certified True Copy of Report Card (with LRN).

Deadline of Submission of Application: November 25, 2020

Approval:

Due to limited slots, the school will prioritize qualified applicants in a “**first come, first served**” basis. Parents will be notified of the status of the application as soon as SLOT ALLOCATIONS for the school year 2020-2021 is posted on the school’s ESC IMS account.



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EDUCATION SERVICE CONTRACTING (ESC)

APPLICATION FORM

| PERSONAL INFORMATION | | | |
|---|--|--|--|
| Learner Reference Number (LRN) | | 2x2 ID Photo | |
| Last Name | | | |
| First Name | | | |
| Middle Name | | | |
| Suffix (i.e. Jr., III) | Date of Birth | | |
| Place of Birth | Gender <input type="checkbox"/> Male <input type="checkbox"/> Female | | |
| ADDRESS AND CONTACT DETAILS | | | |
| House/Bldg. No./ Street | | Village/ Barangay | |
| Municipality/ City | Province | Zip Code | |
| Landline/ Mobile No. | | Email Address | |
| FAMILY INFORMATION | | | |
| Father's Name (Last Name, First Name, Middle Name) | | | |
| Mother's Name (Maiden Name-Last Name, First Name, Middle Name) | | | |
| Sibling/s | | | |
| Name | Age | Rank in the Family | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Other Family Members/ Relatives Living with you (Name and Relationship) | | | |
| Does your family own any of the following | Motorcycle/Pedicab <input type="checkbox"/> Yes <input type="checkbox"/> No # _____ | Car, Van, Pick-up or Truck <input type="checkbox"/> Yes <input type="checkbox"/> No # _____ | Land or Farm <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Home details | <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Mortgaged <input type="checkbox"/> Others (pls. specify) _____ | | |

| | LAST NAME | FIRST NAME | SOURCES OF INCOME | GROSS MONTHLY INCOME |
|---|-----------|------------|------------------------------|----------------------|
| FATHER | | | Locally Employed | Php 5,001 – 10,000 |
| | | | Employed Abroad | Php 10,001 – 15,000 |
| | | | Self-Employed – Professional | Php 15,001 – 20,000 |
| | | | Self-Employed – Business | Php 20,001 – 30,000 |
| | | | Retired/ Unemployed | Php 30,001 – 50,000 |
| | | | Others:_____ | More than Php 50,000 |
| MOTHER | | | Locally Employed | Php 5,001 – 10,000 |
| | | | Employed Abroad | Php 10,001 – 15,000 |
| | | | Self-Employed – Professional | Php 15,001 – 20,000 |
| | | | Self-Employed – Business | Php 20,001 – 30,000 |
| | | | Retired/ Unemployed | Php 30,001 – 50,000 |
| | | | Others:_____ | More than Php 50,000 |
| GUARDIAN | | | Locally Employed | Php 5,001 – 10,000 |
| | | | Employed Abroad | Php 10,001 – 15,000 |
| | | | Self-Employed – Professional | Php 15,001 – 20,000 |
| | | | Self-Employed – Business | Php 20,001 – 30,000 |
| | | | Retired/ Unemployed | Php 30,001 – 50,000 |
| | | | Others:_____ | More than Php 50,000 |
| Person Helping Send the Child to School (If applicable) | | | Locally Employed | Php 5,001 – 10,000 |
| | | | Employed Abroad | Php 10,001 – 15,000 |
| | | | Self-Employed – Professional | Php 15,001 – 20,000 |
| | | | Self-Employed – Business | Php 20,001 – 30,000 |
| | | | Retired/ Unemployed | Php 30,001 – 50,000 |
| | | | Others:_____ | More than Php 50,000 |

*for employees, it refers to the gross monthly salaries and wages before taxes and other deductions. It includes basic pay, overtime pay, commissions, tips, and allowances. For all others, it refers to the average monthly earnings from their business, trade, profession, investments and/or pensions.

ELEMENTARY SCHOOL PROFILE

| | |
|----------------------------|---|
| Name of Elementary School: | Type of School <input type="checkbox"/> Public <input type="checkbox"/> Private |
|----------------------------|---|

| | | |
|----------|--------------------|-------------------|
| Province | City/ Municipality | Barangay/District |
|----------|--------------------|-------------------|

If the **Elementary School is Private**, please indicate the school fees charged by the school

| Level | Tuition Fee (Php) | Other Fees (Php) | Miscellaneous (Php) |
|---------|-------------------|------------------|---------------------|
| Grade 6 | | | |

| | |
|---|--|
| What are the compelling reasons why you apply for this grant? | |
|---|--|

ATTESTATION

| | |
|--|---|
| Documents attached to this application | <input type="checkbox"/> Recent Identical 2x2 ID photo (2 copies) <input type="checkbox"/> PSA Certified Birth Certificate <input type="checkbox"/> Certified True Copy of Report Card <input type="checkbox"/> Latest ITR or Certificate of Tax Exemption or Municipal Certification of Unemployment of Parents/ Legal Guardian |
|--|---|

I certify that my answers are true and correct to the best of my knowledge.

I am aware that the information supplied in this form will be retained by the school and PEAC on a database. It will be processed in compliance with the Data Protection Act of 2012.

I consent that the information herein may be used for reports both internally and to the Department of Education.

| | |
|--|------|
| Signature of Student over printed name | Date |
|--|------|

| | |
|---|------|
| Signature of Parent/ Guardian over printed name | Date |
|---|------|